

ST. Serra Apostolate of Boulder County

Board of Trustees Minutes

February 23, 2024

SHJ Jubilee Hall

At General meeting: Special meeting called due to Retreat held by Fr. Jason Wallace and Fr. Mark Kovacik on February 16 which was our regular general meeting date.

Present: Jan Landers, Peggy Morrow, Sue Husler, Amy Michaelis, Jerome Higgins, Mary Ellen Thorne

Absent: Jim Heinze, Judy Heinze

Opening Prayer: led by Jan Landers

Trustees' Reports:

- **Secretary:** Sue Husler - Minutes from January 19 as written by Peggy Morrow - approved as written
- **Treasurer's Report:** MaryEllen Thorne – Check book balance: \$18626.69. Outstanding checks: \$903.95
Dues – as of today, 20 members have not paid.

Retreat totals – Fees from retreat net totaled \$647.94; Need approval to pay \$100 for use of Jubilee Hall. (Approved unanimously) Speakers: -retreat master, Fr. Wallace - \$250, retreat speaker, Fr. Kovacik \$50. No food cost, retreat was potluck. Lenten reflection books were given to each person who registered.

SI dues have not yet been paid. SI has not updated our roster of membership. MaryEllen stated that she is now able to get onto the new portal and register or make changes in the membership.

Socks for Seminarians- Fund raiser was closed on Dec 12. The final amount that we received was \$397.13. This fund raiser was only advertised at SHJ parish. If people don't want to order socks for themselves, they can order them for the seminarians, which can be shipped to Kathy, and they will be delivered. To target the other parishes, Amy will work on a handout that can be given to the pastor of the parish and once that is approved, will get it in the parish bulletin. Will try to work with St Francis of Assis parish next.

Sue stated she had asked MaryEllen to keep the fund-raising money separate from the Christmas Seminarian money, as we always have given a percentage of the fund-raising money to Serra Trust and the SI foundation.

- **VP of Vocations:** Judy and Jim Heinze – Peggy M. stated that SI has a packet for *World Day of Prayer for Vocations*, that can be given to the priest for various ideas they may want to incorporate at the parish that day. They are \$5/packet. It was decided to give these to the priests on Holy Thursday. Kathy will order 35 packets, one for each priest, including the retired priests and one packet to the four Catholic schools in the deanery. We should get the packets by March 15, so they can be passed out to the parishes along with the altar servers gift bags.
- **VP of Affirmation:** – Vacant – **Need a volunteer for this position** – Jan has someone in mind who she feels would be great in this position, who can work with Dori Fitzgerald this coming year organizing the Affirmation Dinner which may be tentatively May 11th, Saturday. This may be too busy for the priests and deacons. More discussion to follow.

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- **VP of Membership:** Kathy Kaler - Kathy announced that she is hoping to go to the Eucharistic Congress in July. She applied for the position of a volunteer in the Serra booth.

To encourage more new members, remember to wear your nametags at meetings and other events. A new member mentioned it really helps to know people when members wear their nametags.

- **VP of Programs:** – Vacant – **Need a volunteer for this position** – (Jan Landers has been recruiting speakers) Jan stated she heard a lot of good comments about our past Lenten retreat. We also had Serra members attend from Northern Colorado. Jan has been working on programs; travel meeting Mar 2 at SHM, transitional Dcn Owen Limarta will be the speaker. He is currently serving at St Francis of Assisi. He is at St John Vianney seminary. We have been invited to go to St Francis of Assisi for our traveling meeting on June 1st. In May we may have the traveling meeting on the 1st Friday at St John the Baptist. (more info to follow). Sue mentioned that Paul Bergman, Chair of Serra Trust, would like to come and speak to our club. He is visiting all the clubs represented in the Denver Serra Trust. Sue will give his email to Jan.
- **VP for Parish Liaisons:** – Need to make sure information regarding our travel meetings gets out to members and parishioners. Jan mentioned that there are weekends on the St John Vinney calendar as ‘Lift Up your Priest’ on weekends of 4/7 and 4/14. We had not celebrated that event previously and since we are short of time for any planning, will not do so this year. The ones we do celebrate are the four: Priesthood Sunday (Sept 29), World Day of Prayer for Vocation (April 21), Vocations Awareness Week, World Day of Prayer for Consecrated Life (Feb 4)’.
VP Communications: - Amy Michaelis – Amy states she usually asks Bob Brockish to add new members to group.io and then that member must accept their addition to the group. Sue stated that Bob had sent her a list of the members on that list; she will forward it to Amy and Jan. Amy stated that there are members that have not been able to get on the list, so Amy sends a hard copy of the newsletter to them, although they do miss all the other communication from our Serra Apostolate. Some members do not use a PC, so they get a hard copy. Jan voiced a concern about what will happen if Bob is not able to continue with this service. Amy states that the new ‘Serra Club Express’ may be able to replace the group.io, once it is functional. Jan stated that in the meantime, someone should get the group.io password.
- **President Elect:** Vacant – **Need a volunteer for this position**
- **Trustee Report:** Peggy Morrow, Jerome Higgins – no report
- **President:** Jan Landers - Jan had passed out the strategic plan at the last general meeting. On the returns, most members affirmed the direction the club is proceeding. Jan wants to collate the responses. There weren’t too many new ideas or projects that we should take on.

In the future. Jan would like to review the general budget; she has not reviewed it currently.

Jan is working on some of the updated suggestions of the Policy Manual. She has asked each board member to give a refined description of their position. USA council has a description of the different positions in the president’s manual; however, she would like to see what each position may also be doing at our local apostolate.

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Jan has asked Fr Greg Ames if he would do our Fall retreat. He agrees to do so.

Next board meeting: Friday, 3/15 in SHJ Jubilee Hall after the 7 AM Mass

Adjourn with Prayer

Upcoming Events:

Aug 8-11, 2024 – SI Convention in New Orleans, LA

Jan 2025 – Serra Rally – Miami, Florida

• **Programs:** –

3/2 – Travel meeting – SHM -transitional Deacon Owen Limarta Mass at 8:30 AM

3/15- SHJ – assembling of the altar server gift bags

4/19– Speaker – Fr. Cliff, followed by general meeting

5/3 – traveling meeting at St John the Baptist – Friday

5/17 – SHJ

6/1 – travel meeting to St Francis of Assisi

6/21- SHJ

Added Notes:

There are First Saturday Masses scheduled at the following parishes: Immaculate Conception, Lafayette; Sacred Heart of Mary, in Boulder, Nativity, Broomfield; St Scholastica, Erie; St Francis of Assisi, Longmont